



Class Teacher Job Description

Salary: MPS/ UPS (dependent on experience)

Early Years Teaching Post

Full-time, Permanent

Purpose of the Role

To deliver high-quality teaching and learning within the Early Years Foundation Stage (EYFS), ensuring all pupils make strong progress. The role includes creating a safe, stimulating environment and supporting children's development across all areas of learning.

Key responsibilities

Teaching and Learning

- Plan and deliver engaging, creative and well-structured lessons in line with the EYFS framework
- Assess, monitor, and record children's progress, ensuring accurate and timely reporting
- Use assessment data effectively to inform teaching and identify next steps
- Adapt teaching to respond to the strengths and needs of all children, including SEND and disadvantaged pupils
- Set high expectations which inspire, motivate and challenge pupils
- Provide a rich, enabling environment that supports play-based learning
- Promote early language, communication and literacy development
- Ensure statutory EYFS requirements are met

Safeguarding and Welfare

- Work in line with statutory safeguarding guidance (e.g. Keeping Children Safe in Education, Prevent) and our safeguarding and child protection policies
- Work with the designated safeguarding lead (DSL) to promote the best interests of pupils, including sharing concerns where necessary
- Promote the safeguarding of all pupils in the school and take responsibility for the safeguarding of all children in your care
- Support pupils' personal, social and emotional development
- Maintain a safe, inclusive and nurturing classroom environment

Teamwork and Collaboration

- Work closely with colleagues and other relevant professionals within and beyond the school

- Build strong partnerships with parents and carers to support pupil development
- Contribute to staff meetings, training and school improvement initiatives

Whole-school organisation, strategy and development

- Contribute to the development, implementation and evaluation of the school's policies, practices and procedures, so as to support the school's vision and values
- Make a positive contribution to the wider life and ethos of the school

Health, safety and discipline

- Promote the safety and wellbeing of all pupils
- Manage behaviour effectively to ensure a positive and safe learning environment

Professional development

- Take part in the school's appraisal procedures
- Take part in further training and development in order to improve own teaching
- Take part in the appraisal and professional development of others, where appropriate

Please note that this is illustrative of the general nature and level of responsibility of the role. It is not a comprehensive list of all tasks that the teacher will carry out. The postholder may be required to do other duties appropriate to the level of the role, as directed by the headteacher.

Person specification

CRITERIA	QUALITIES
Essential Qualifications & Training	<p>Essential</p> <ul style="list-style-type: none"> • Qualified teacher status (QTS) • A relevant degree or equivalent • Up-to-date knowledge of the EYFS framework <p>Desirable</p> <ul style="list-style-type: none"> • Experience of teaching phonics using Read, Write Inc.
Experience	<p>Essential</p> <ul style="list-style-type: none"> • Experience teaching in an Early Years setting • Experience of planning, delivering, and assessing learning within EYFS • Experience supporting a range of pupil needs, including SEND <p>Desirable</p> <ul style="list-style-type: none"> • Experience in Early Years leadership or phase coordination • Experience as an English or Literacy Lead (or contributing to whole-school literacy development) • Experience contributing to curriculum development
Knowledge & Understanding	<p>Essential</p> <ul style="list-style-type: none"> • Strong understanding of child development and early learning • Knowledge of effective teaching strategies in EYFS • Understanding of safeguarding and child protection • Knowledge of phonics and early literacy development <p>Desirable</p> <ul style="list-style-type: none"> • Understanding of leading and improving Early Years provision • Knowledge of whole-school English strategy and literacy progression
Skills and Abilities	<p>Essential</p> <ul style="list-style-type: none"> • Excellent classroom management and organisational skills • Ability to inspire and engage young children • Strong communication and interpersonal skills • Ability to assess and use data to inform planning • Commitment to inclusive education and high expectations for all <p>Desirable</p> <ul style="list-style-type: none"> • Leadership skills and ability to support or mentor colleagues • Ability to lead initiatives and drive improvement
Personal Qualities	<ul style="list-style-type: none"> • Passion for Early Years education • Reflective and committed to continuous professional development • Flexible, proactive, and solution-focused • Team player with a positive attitude • High levels of professionalism and integrity

Safeguarding Commitment

Grasslot Infant School is committed to safeguarding and promoting the welfare of children. All staff are expected to share this commitment. An enhanced DBS check will be required.